



GOVT. OF ASSAM
OFFICE OF THE NALBARI PRINCIPAL::NALBARI POLYTECHNIC
CHANDKUCHI, BAHAJANI MOUZA, NALBARI::ASSAM::PIN -781334
EMAIL : nalbaripolytechnic@gmail.com

NOTICE INVITING QUOTATION

Sealed quotation affixing Court Fee Stamp of Rs 8.25(Rupees Eight and paisa twenty five only) are invited with the validity period of one year from the Registered Firm/Dealer/ Stockiest / individual for **the following items for Conducting various activities related to Office** of the Institute under Office Expenses/2022. The quotation will be received up to 12:15 pm on or before 13th Jun 2022 and will be opened on the same day at 12.30 pm.

The Terms & Conditions along with detail particulars are given below:

1. Sale tax to be charged if any (**GST/CST No.**) must be mentioned clearly.
2. While quoting the rate for each item, the specification/ make/ Brand etc. should be indicated clearly item wise .
3. The quotation must accompany a copy of up to date Sale Tax clearance certificate/ GST related document. The C.S.T./A.F.T./A.S.T. Registration number must invariably be quoted in the quotation.
4. Quotation may be summarily rejected without ST clearance certificate/ GST related document.
5. Order will be placed subject to Fund/ Budgetary provision only.
6. The undersigned is not bound to accept the lowest quoted rate & reverse the right to reject any or all quotations without assigning any reason thereof.

purpose	Sl. No.	Name of item	Specification	Quantity
For conducting various activities related to office	1	Sanitizer spray	500ml	20 ltr
	2	Chalk Pencil	Kores(Dustless)	200 box
	3	Duster	Good quality	50 Pic
	4	Glass Table for Lecturers	Good Quality	15 Pic
	5	Phenyle	Black/White	100 btl
	6	Naphthalene Ball	Good quality	100 pkt
	7	Harpic	Red/Blue(500ml)	100 btl
	8	Door mate	Big/Medium/Small	50pic
	9	Dettle Hand wash	Medium 500ml	60 pic
	10	Dettle Soap	Orginal 125 gm	50 pic
	11	Vim dish wash	liquid gel 500ml	5 btl
	12	Dish Scrubber	Good quality	5 pkt
	13	File cover	Good quality	200pic
	14	Cover file	Good quality	200pic
	15	Paper	A4 size (Trident)	100pkt
	16	Paper	Legal/FS size	10pkt
	17	Pen	Red/Blue /Black colour (Good quality Ball Pen)	80pic
	18	OHP marker	black,Green, Blue	50 pic
	19	Laser Toner Cartridge	(PL) C-912/925 U	20
	20	Chitranaala	50ml(Good quality)	100 btl
	21	Fevistick	16 Gram	50pic

22	Whitener	Good quality	20pic
23	GUM	700ml	10 btl
24	Bucket with Mug	Good quality 20 ltr/1 ltr	40pic
25	Lock & Key	Good quality	50 pic
26	Dustbin (B/S)	100/50 ltr	40pic
27	chutli	Good quality	1roll
28	Bleaching Powder	100gram	30pic
29	Markin Cloth	Good quality	20 mtr
30	Staple Machine(B/M/S)	kangaro	30pic
31	Electric kettle	Stainless still 2 ltr Good quality	6pic
32	Dusbin with lid	20 ltr Good quality	10
33	Floor Cleaning Jaru	Good quality	100 pic
34	Ezy clean Mop	Good quality	20
35	Plastic ceiling broom sticks	Good quality	30
36	Towel	Big/Small/Medium	60 pic
37	Cup Plate set	Good quality	3set
38	Teapot set	Good quality	1 set
39	Glass set	Good quality	4set
40	Spoon Set	Good quality	2 set
41	Tray Set	Good quality	3 set
42	Diss Set	Good quality	2 set
43	Plastic Folder	Good quality	50pic
44	Dettol Antiseptic liquid	100 ml	2 ltr
45	Fastest Box		1 box
46	Colin glass cleaner pump	Good quality	10 pic
47	All-purpose cleaner pump	Good quality	10 pic
48	Pencil batetry		20 pic
49	Coconut Broom	Good quality	20pic
50	Cutting Scissor	Good quality	5 pic
51	Cello Tap(Plastick colour /Breown)	Good quality	30pic
52	Thick Curtain for windows	Good quality	20pic
53	Woden Pencil (HP)	Good quality	10pkt
54	Plastic Scal	Good quality	50pic
55	Pen Stand	Good quality	50pic
56	Container	1/2/3/ltr	6pic
57	Odonil room freshner	Levender/rose/Jasmin	30pic
58	Porda	Good quality	100mtr
59	Odonil	75 grm	80pic


60	Fevicol	50gm	1 ltr
61	Almirah	Good quality	6 pic
62	Tissu Paper	Good quality	50pkt
63	Flour Scoop	Plastic (Good quality)	20 pic

Memo No. NP(E)-1/Purchase/2022/493A-B

Copy to :

1. Store Keeper, Nalbari Polytechnic for information
2. Institute Website & Notice Board
2. Office file


Principal,
Nalbari Polytechnic,
Nalbari-34
PRINCIPAL
NALBARI POLYTECHNIC
Dated Nalbari the 31.05.2022


Principal,
Nalbari Polytechnic
Nalbari-34
PRINCIPAL
NALBARI POLYTECHNIC
NALBARI 34